



Trauma Managers  
Association of California

**General Membership Meeting Minutes  
June 27, 2014  
UC Davis Medical Center  
Sacramento, CA**

**MEMBERSHIP / ATTENDANCE**

Member / Organization

Bonnie Sinz	EMS Authority
Karen Crain-Riddle	SSV EMS Agency
Lynn Bennink	CRMC-Fresno
Peggy Norton	San Joaquin Hospital
Desiree Thomas	Long Beach Memorial
Cindi Stoll	Emeritus
Linda Diaz	SCC EMS Agency
Candy Schoenheit	San Diego EMS Agency
Heather Venezia	North Bay Medical Center
Lynn Henckel	Marin General
Kara Davis	Nor-Cal EMS / ENA-GAC
Eileen Hoover	Santa Clara Valley Medical Center

Member / Organization

Kara Earnest	Stanford Children's
Christine Williams	UC Davis Med Ctr
Aaron Wolff	Mercy Redding
Cheri White	Sutter Roseville
Judy Cline	Enloe Med Ctr
Carlos Flores	Children's Cen CA
Kate Carleton	Sutter Roseville
Wendie Skala	Kaiser Permanente
Michele Williams	Marshall Med Ctr
Sue Peterson	San Francisco Gen
Debbie Becker	Central CA EMS

**1. CALL TO ORDER**

The meeting was called to order by Lynn Bennink at 10:10

**2. WELCOME & INTRODUCTIONS**

All present were introduced.

**3. APPROVAL OF MINUTES**

M/S/C (Cindi Marlin-Stoll/Candy Schoenheit) to approve the minutes of January 31, 2014 as written.

#### **4. PRESIDENT'S REPORT**

- a. Thank you to Christine Williams for hosting this meeting.
- b. A TMAC Facebook page has been created. Information for the meetings, events, blogs can be posted. This will be an additional avenue for communication in addition to our website and listserv. Lynn encouraged the members to visit the page and post information pertaining to TMAC or events from your facilities.
- c. The Board is close to choosing a vendor to revise and update our website. Some of the revisions will be to have a Member's only page, and members will be able to pay dues on the website. There will be a calendar for facilities to add their events, we will be able to have pictures on the site, information/history of TMAC, biographies on board and committee members.
- d. Lynn discussed the importance of have TMAC members on State Committees to represent TMAC's position. She would like to see more TMAC members participate on State Committees.

Bonnie Sinz reported on two State Trauma System Development Workgroups, PIPS and Regional Network Development and Re-triage. Bonnie would like to see a TMAC member on each of the workgroups. There are TMAC members on each group representing other groups or agencies. The membership would like to see a member representing TMAC on each. Karen will send out an application for each workgroup. Interested members can complete the application and submit to Karen for the Board to review and select.

#### **5. STRATEGIC PLAN**

- a. Karen reviewed the draft of the strategic plan and the changes that were made.
- b. Committees were changed to projects and a board member was assigned to each project.
- c. Some of the committees and appointed positions were deleted, some were already in the bylaws and the others were added to the bylaws.
- d. Comments – questions whether the RTCC's should be put in the strategic plan. The membership decided that the RTCC's are not a TMAC committee. They are a part of the state system and should not be in the strategic plan. We will continue to have reports from our representatives on each RTCC at each meeting.
- e. M/S/C (Linda Diaz/Cindi Marlin-Stoll) to approve the Strategic Plan.

#### **6. BYLAWS**

- a. Debbie reviewed the draft of the bylaws and changes that were made.
- b. Added TMAC was a non-profit 501C organization.
- c. Other additions to the bylaws:
  - i. additional language to the Mission and add injury prevention
  - ii. PI Coordinators to the general members
  - iii. additional language to emeritus members
  - iv. membership benefits

- v. clarify the wording of terms of office, call for nominations, and elections
- vi. a transitional period for new officers
- vii. the secretary would ensure the Board of Directors has no conflict of interest regarding the information presented at the meeting
- viii. appointed positions
- d. Questions regarding the Bylaws
  - i. offering an orientation to the new board members to include an orientation to the State trauma system by EMSA. There was discussion and the Board will look into the possibility of arranging an orientation with EMSA.
  - ii. term limits to elected positions after two terms in the same position. There was discussion on either taking time before running again or run for a new office. Board will discuss and make a decision.
  - iii. add the minutes will be distributed electronically and the time frame after the membership meeting to have the minutes distributed. Also to have a draft agenda out at least 60 days before the next meeting to allow time to arrange travel with employers. The change will be made to the bylaws to reflect that the minutes will be distributed electronically within 60 days after the membership meeting.
  - iv. add injury prevention to the mission statement from the resource manual. Change the mission statement in the bylaws to match the mission statement on the single handout from the resource manual, to be consistent.
  - v. M/S/C (Candy Schoenheit/Linda Diaz) to make the above changes and send out to the listserv for approval.

**7. HOT TOPIC: Damage Control Resuscitation – Joseph Galante, MD, Trauma Surgeon, UC Davis Medical Center**

**8. LUNCH / NETWORKING: Sponsored by UC Davis Medical Center**

**9. HOT TOPIC: Legislative Process and Information – Kara Davis, RN, Nor Cal EMS Agency, Enloe Medical Center, Cal ENA GAC Chairperson**

**10. TMAC BOARD & STANDING COMMITTEE REPORTS:**

- a. **President Elect (Karen Crain-Riddle)**
  - i. The next membership meeting is October 24<sup>th</sup> at Cedars Sinai Medical Center
  - ii. The minutes and draft agenda will be sent out by August 24<sup>th</sup>
  - iii. Karen discussed the draft of the Legislative Representative and the role and responsibilities. She will send out on the listserv for members interested in the position.
- b. **Past-President (Cindi Marlin-Stoll)**
  - i. Cindi has been working with the past presidents to get pictures and biographies for the website and facebook.

- c. **Director at Large, Hospital (Desiree Thomas)**
  - i. Desiree discussed the website. She has been working with a couple of vendors to get quotes for the website. There will be a member only section for the resource manual and other documents. Members will be able to pay their membership from the website. Desiree is looking into ideas on how to represent vendors on the website.
  - ii. Desiree has been researching the trauma centers in California vs membership of TMAC. TMAC has 46% representation of the trauma centers and 38% of the LEMSA's. Next meeting will bring more accurate information.
- d. **Secretary (Debbie Becker) - no additional report**
- e. **Treasurer (Sharon Perry) – not in attendance**
  - i. Report given by Lynn.
  - ii. For 2014 we have 58 paid memberships which is an increase of 38%. Sharon will continue to keep up the reference list and send out invites to new program managers. Susan has sent out membership cards with membership numbers to those who have paid
  - iii. Bank account balance is \$25, 157.50. Our liability insurance is due in August and is \$780.00. We have budgeted up to \$5000.00 for the website.
  - iv. Taxes have been done and mailed in.
- f. **Director at Large, EMS (Christy Preston) - not in attendance**
- g. **State TAC (Jan Serrano) – not in attendance**
- h. **SHSP Challenge Area #15 (Wendie Skala)**
  - i. Wendie Skala was introduced as the injury prevention representative for the SHSP Challenge Area #5. Wendie works for Kaiser South Sacramento and has been working in injury prevention for 5 years.

## 11. STATE OF THE STATE – TRAUMA UPDATE

- a. Bonnie Sinz gave a presentation on an update of the Trauma System.
- b. All LEMSA's have a trauma plan. 76 trauma centers in the State.
- c. The budget has been signed, she has been budgeted to attend one RTCC meeting per year for each RTCC.
- d. CEMISIS is now contracted through ICEMA and doing better, uses NTDB
- e. STAC has been working on the State Trauma Plan, and has it done. After approval of the draft at their next meeting on July 7<sup>th</sup>, it will be released for public comment. Public comment period to start after July 21<sup>st</sup>. May need a second public draft around October 1. The plan is to go the EMS Commission in December.
- f. Trauma section of the EMSA website is completed. Illness and Injury prevention has been added under EMS Systems. Links and resources has been added to sight.
- g. Trauma Summit is August 22 from 12:00 to 5:00. The fee is \$50. Registration is online from EMSA's website.
- h. Bonnie played a video made from Shock Trauma Center. It is an educational video to educate the public on the use and services of the trauma center and

trauma system. Bonnie challenged TMAC to work with the RTCC to make similar videos that could be used as public service announcements throughout California.

## **12. OPEN FORUM**

- a. Eileen Hoover discussed the injury prevention section from the Orange Book and brought up the question of how to define “all” patients for the screen for IP, what counts as a brief intervention, do we add all admitted patients to our hospital policy.

## **13. NEXT MEETING**

- a. Next meeting October 24, 2014 at Cedars Sinai Medical Center.

## **14. ADJOURNMENT: Meeting adjourned at 1500 by Lynn Bennink**

**The Board of Directors and invited speakers have no financial arrangements or affiliation with any commercial organization that sells or develops products or drugs regarding any of the information presented at this meeting**

Minutes taken and transcribed by: Debra Becker, RN

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